



Karimpur Pannadevi College

Affiliated to the University of Kalyani at the undergraduate level. The College has got its recognition from UGC under section 2f & 12B

P.O.-Karimpur, Dist- Nadia, Pin-741152, W.B.

Academic and Administrative Audit (AAA) Report for Academic Year: 2022-23



"We want that education by which character is formed, strength of mind is increased, the intellect is expanded, and by which one can stand on one's own feet"
(CompleteWorks,5.542)

Swami Vivekananda

Email-ID: pannadevi_college@rediffmail.com

Website: <https://karimpurpannadevicollege.ac.in>

College Profile

1.	Name of the Institution	Karimpur Pannadevi College		
2.	Website Email Phone Number	https://karimpurpannadevicollege.ac.in pannadevi_college@rediffmail.com (03471) 255158 (non-functional)		
3.	Year of Establishment	1968		
4.	Name of the HOI Email Mobile Number	Sri. Kaustav Bhattacharyya bkaustav1971@gmail.com 9748360635		
5.	IQAC contact details	Dr. Prasenjit Saha (Coordinator) prasenjitpnm@gmail.com 6295802079		
6.	Affiliating University	University of Kalyani, W.B.		
7.	UGC Recognition	2f & 12B		
8.	Number of Programs offered	11 (UG)		
9.	Program details	Programme Name	Programme Code	Year of Introduction
		BA Bengali (Hons)	BENGH	1985
		BA English (Hons)	ENGH	1999
		BA History (Hons)	HISH	1997
		BA Philosophy (Hons)	PHILH	1997
		BA Pol. Sc. (Hons)	POLH	1985
		BA Geography (Hons)	GEOH	2001
		BA (General)	BAG	1968
		BSc Chemistry (Hons)	CHEMH	1985
		BSc Mathematics (Hons)	MTMH	1985
		BSc Physics (Hons)	PHIH	1985
		BSc Botany & Zoology (General)	BSCG	2000

Academic and Administrative Audit (AAA)

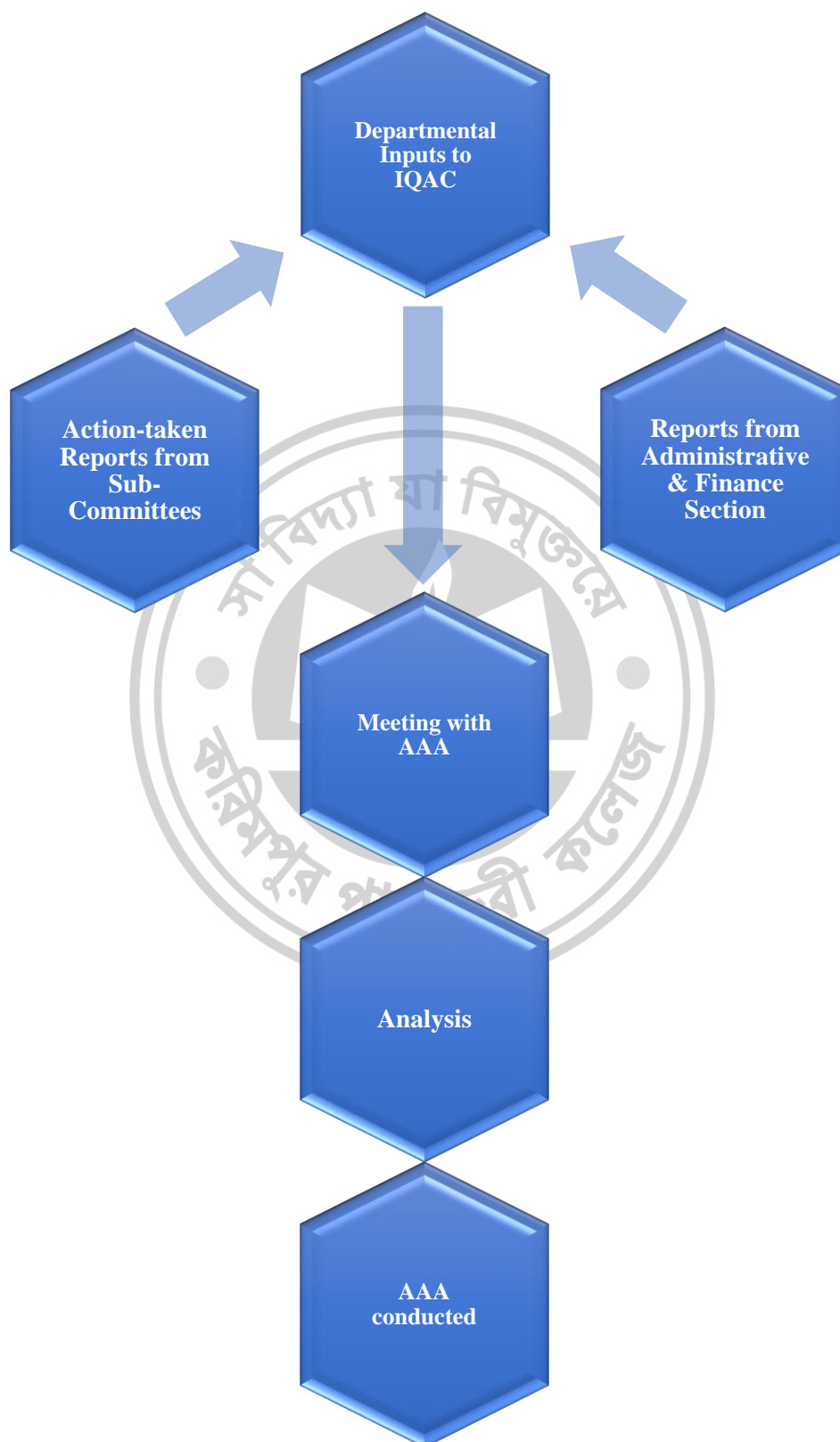
The main objective of the audit is to review, assess, and evaluate the performance in domains of the teaching-learning process, research, and extra-curricular and administrative aspects of departments of the institution. The AAA committee members usually carry out the review process. As a part of the audit process, the IQAC has structured a proforma for the evaluation based on the Criteria specified by NAAC. The criteria-wise evaluation of the department includes:

- Teaching-Learning Process
- Examination and Evaluation system
- Results
- Infrastructure
- Departmental Activities
- Other activities

The meeting of the AAA committee was fixed for **05.07.2023**. The IQAC members assisted the AAA committee in conducting the audit. The members of the AAA committee were briefed about the objective of the audit and the procedure involved.

AAA Process Involved

The process involved for the AAA by the members is given as follows:



AAA committee was assisted by the IQAC members to conduct the audit. Members of the Committee were briefed about the objective of the audit and the procedure involved.

The members visited the departments and the infrastructural facilities in the department, such as classrooms and laboratories, and interacted with the teaching staff and the technical staff to know the academic and administrative performance. All the related documents were presented to the members. After completing all stages of inspection and interactions in the department, the members prepared a AAA report covering the observations for the respective departments.

The Committee, after completing all stages of inspection and interactions prepared the AAA report for the college covering the summarized observations and recommendations.

Criterion-I: Curricular Aspects

- Academic plan is prepared and is adhered to.
- The University of Kalyani designs the curriculum.
- At the end of every academic year, the syllabus completion report is submitted to the Teacher-in-Charge through the Head of the Department.
- Certificate courses are organized on skill development.
- NSS & NCC play essential roles in co-curricular and extracurricular activities.
- Teachers are involved in curriculum planning workshops.
- The college consistently tries to establish MoUs, linkages & collaborations with various Institutes.
- UGBOS membership and an active role in setting University questions and curricular designing under NEP 2020.
- Online certificate course on Value Education in collaboration with Ramakrishna Mission.
- Teachers attend the orientation, refresher, short-term courses and FDP.
- To assess the quality of curriculum delivery, student feedback is taken online at the end of the academic year. By taking input from Students and Teachers, improvements and recommendations are suggested.

Criterion-II: Teaching-Learning and Evaluation

- ICT is adequately used.
- Student-centered methods such as project reports, study visits, tours and surveys are effectively used.
- Mentor-Mentee scheme is implemented.
- Teachers prepare and follow a teaching plan at the year's commencement.
- Expertise from renowned institutes of national repute is frequently invited for lectures in state & national level seminars.
- Organized Webinars.
- The admission process is centralized and introduced under the Government of West Bengal guidelines.
- Orientation Program for the newly admitted students.
- Student evaluation is transparent, and a Continuous Assessment Process is implemented.
- The college complies with the reservation policies for admission as per the Government of West Bengal.

Criterion-III: Research, Innovations & Extension

- Faculty members published papers in UCC-listed journals and Conference proceedings.
- IQAC takes the initiative to promote research in the college.
- The College has authorized several teachers to enroll in PhD programs at various Universities.
- Some faculty members have completed their Ph.D. degree.
- Student participation in seminars, conferences and workshops hosted by the College.
- The College has signed an MoU with several Colleges.
- Plagiarism detection software Plagiarism Checker X was purchased to enhance the quality of research papers.
- Total number of research publications in UGC Care Listed Journals is 15 during 2022-2023.
- Total number of research publications as Book Chapters is 18 during 2022-2023.

Criterion-IV: Infrastructure & Learning Resources

- An adequate number of classrooms and an adequate number of laboratories.
- A full-fledged Simulation Lab is being developed to execute complex mathematical processes.
- Laboratories with minimum facilities.
- The College has procured computer systems with internet facilities, a rich library with links with other libraries, and access to online information resources such as INFLIBNET.
- The College provides high-speed internet connectivity.
- The College has a solar power system.
- Adequate facility for sports, indoor and outdoor games.
- The library is partially automated with library software.

Criterion-V: Student Support & Progression

- A good number of beneficiaries of GOWB OBC/SC/ST minority Scholarships and the Kanyashree Scholarship.
- Best Student award program and GRACE program.
- Alumni got registered.
- Active Grievance Redressed cell to sort out the student's problem.
- Various cultural programs are organized.
- The Internal Complaints Committee is active.
- Workshops are organized on skill development.
- Anti-ragging and Prevention of Sexual Harassment cells are active.
- A vending machine for sanitary napkins at the Girls' Common Room of the College.

Criterion-VI: Governance, Leadership & Management

- The College decentralizes curricular, co-curricular and extra-curricular activities through various committees like Academic, IQAC, Feedback, Exam., Development, Purchase, etc.
- Governance bodies provide professional and technical knowledge for global competencies.
- The Governing Body of the college takes administrative decisions.
- IQAC is functional. It takes initiative in quality enhancement activities.
- IQAC regularly holds meetings with stakeholders.
- Teachers are encouraged for academic activities by providing financial support and duty leave.
- An approved ANO (Associate NCC Officer) for the College.

Criterion-VII: Institutional Values & Best Practices

- Strengthening quality research by fostering collaboration
- Eco-friendly practices for environmental friendliness are implemented.
- The college adopts a gender policy.
- Active Eco Club.
- Herbal Garden on the College campus.
- Many trees surround the campus.

Other Analysis:

Strength

- Experienced and dedicated teaching staff.
- Eco-friendly College building with sufficient and pleasant learning environment.
- Constructive research ambience.
- Clean and Green campus.
- Use of ICT in teaching-learning activities.
- Teachers are actively involved in Research.
- A remarkable number of Participation of teachers in seminars, workshops, and conferences.
- An appreciable number of extension activities with student and community participation.

Weakness

- Inadequate numbers of research publications as compared to the number of full-time teachers.
- Lack of proper Lab infrastructure for conducting experimental works in Physics, Chemistry, and Biological Sciences.
- Poor teacher-student ratio in Arts discipline.
- The technical infrastructure requires frequent upgradation with the changes in technology.
- An inadequate number of computers for the students.
- No backup electric supply is available.

Opportunities


- To recruit academic counsellors for the departments of Botany and Zoology.
- Faculty enrichment through online courses like Swayam, NPTEL, etc.
- Strengthening collaboration with Research Institutes and Universities.
- Increasing research publications in high-impact factor journals.
- Scope for starting skill-oriented courses.

Challenges

- To develop research attitudes among students and teachers.
- To introduce University and UGC-approved add-on certificate courses.
- To reduce the student-teacher ratio in Arts discipline.
- To enhance Linkage and collaboration with Universities and Research Institutes.

Recommendations

1. A more significant number of classrooms with interactive tools like interactive intelligent whiteboards and projectors are needed.
2. A more significant number of seminars and workshops need to be organized.
3. Departments need to establish their library.
4. Innovative teaching methods and techniques must be used in teaching-learning activities.
5. Introduce a job-oriented short-term certificate course.
6. There should be a language lab with all the facilities for the English department.
7. Motivate students in sports activities to secure national awards.
8. Visiting Research Institutes and Universities so students can get up-to-date knowledge.

Sl. No.	Name	Designation	Signature
1	Kaustav Bhattacharyya	Teacher-in-Charge Karimpur Pannadevi College	
3	Dr. Joydeb Bhattacharyya	Assistant Professor Dept. of Mathematics Karimpur Pannadevi College	